



Birthday Party Packages

*****FULL PAYMENT AND A SIGNED AGREEMENT IS REQUIRED IN ADVANCE TO CONFIRM YOUR PARTY *****
PLEASE NOTE: the package price is for the MAXIMUM number of guests listed beside the theme and room rentals are for the times listed only - no earlier than 10 minutes prior admittance or longer stays are permitted.

Party Booking Procedure

1. Packages and dates are limited, so, be sure to book early. To see the party options, dates available, and to register, visit: www.qswc.ca click "Register", then "Register Online" and search: Programs, Youth, Special Interest to see the Birthday Party options. To receive your log-in information for the site or to register over the phone, contact our customer service desk at 613-966-4632. Please note that MC or Visa is required to book your party online.
2. For further information about land based parties please contact Nikki De Haan @ ndehaan@city.belleville.on.ca or 613-967-3200 ext. 3837. For Aquatic Party Packages, please contact Sarah Routhier @ srouthier@city.belleville.on.ca or 613-967-3200 ext. 3823.

Party Packages

✓	Item Requested:	Cost:(+HST)
	PRESCHOOL PACKAGE: (Ages 1-6) (Maximum 24 guests including adults) Package available: Saturday 12:30-2:30pm 2 hours in the Preschool Room with a Party Host leading games, crafts and party activities. Package A: Pirates & Princesses Package B: Super Hero Kids Package C: Paw Patrol Package D: Jungle	\$150.00
	SPORTS PACKAGE: (Ages 4 & up) (Maximum 24 guests including adults) Package available: Friday 5:30-7:30pm, Sunday 11am-1pm or 1:30-3:30pm 1 hour in the Gymnasium with a Party Host leading sports activities and 2 hours in a meeting room. Our party host will lead a variety of sports such as soccer, dodgeball, floorball, basketball, etc.	\$150.00
	ADVENTURE PACKAGE: (Ages 6+) (Maximum 24 guests including adults) Package Available: Saturday 10am-12pm and 12:30-2:30pm 2 hours in the 50+ Centre with a Party Host leading party activities. Package A: Minute-To-Win-It Package B: Survivor Package C: Comic-Con Package D: Crafts & Games	\$150.00
	YOUTH ROOM PACKAGE: (Ages 10-14) (Maximum 18 guests including adults) Package available: Saturday 3:00-5:00pm 2 hours in the Youth Room and a meeting room (for food) with a Party Host supervising youth room games & activities. (Foosball, Ping pong, video games, etc.)	\$140.00

We provide for the above parties: A City of Belleville Program leader to host your party to provide age appropriate party crafts, games and/or sports.

You provide:

- Food, drinks and cake
- Candles and knife for cake, lighter
- Plates, napkins, cutlery
- Loot bags

For safety purposes: Parents are required to bring the provided emergency contact forms for each child participating at the party. We suggest including them in your invitations.

For Ice Rentals, contact Erika Rogers: erogers@city.belleville.on.ca

*****FULL PAYMENT AND A SIGNED AGREEMENT IS REQUIRED IN ADVANCE TO CONFIRM YOUR PARTY *****

Aquatic Party Packages

✓	Item Requested:	Cost: (+HST)
	PUBLIC SWIM PACKAGE: (Any Ages) Package Available: Saturday 11:00am – 2:00pm, Sunday 11:00am – 2:00pm OR Sunday 2:00pm - 5:00pm 2 hours in the pool classroom and 1 hour in the public swim where all 3 pools are available to use. Maximum of 24 swimmers	\$75.00 + \$3.00/swimmer OR 10-pk: \$25.00 20-pk: \$45.00
	PRIVATE POOL PACKAGE: (Any Ages) Package available: Saturday 1:30 - 4:00pm (Therapy Pool) OR Saturday 4:00 – 6:30pm (Main Pool) 1.5 hours in the pool classroom and 1 hour in ½ the main pool, the therapy pool or the preschool pool. <i>Preschool pool available upon request.</i> Maximum of 24 swimmers	\$168.00

For safety purposes:

Parents are required to bring the provided emergency contact forms for each child participating at the party. We suggest including them in your invitations.

The pool admission policy applies to all pool parties. Please ensure you review this to ensure the proper adult to child ratios swimming in the pool.

There will be extra charges if you leave a mess or you do not leave your room at the party finish time.

For Ice Rentals, contact Erika Rogers: erogers@city.belleville.on.ca





BELLEVILLE RECREATION, CULTURE & COMMUNITY SERVICES DEPARTMENT

INFORMATION FOR BIRTHDAY PARTY BOOKINGS

To make your party experience a positive one, please also confirm the following details:

Parent's Name: _____ Phone Number: _____

Birthday Child's Name: _____ Age: _____

PARTY DATE: _____ PARTY TIME: _____

How many Children are attending the party? _____ How many Adults are attending the party? _____

Does your child have any favourite sports, games, activities, themes, etc.? _____

Please check which party package you have requested. Pool parties are on the next page.

Preschool Party Packages: Located in the Preschool Room for 2 hours. **Maximum of 24 guests (including adults)** (Ages: 1-6)

- o Pirates & Princesses: Our party host will lead the group in games & crafts dedicated to the pirates & princesses theme.
- o Super Hero Kids: Our party host will have kids going beyond the call of duty by performing super hero activities, games and crafts.
- o Paw Patrol: Our party host will lead the group in games & crafts dedicated to the Paw Patrol theme.
- o Jungle: Our party host will lead the group in games & crafts dedicated to the jungle theme.

Sports Spectacular Party Package: Located in the gym for 1 hr. and the gym meeting room for 2 hrs. Our party host will lead a variety of sports such as soccer, dodgeball, floorball, basketball, etc.

Maximum of 24 guests (including Adults) (Ages: 4+)

- o Ages 4-6
- o Ages 7-10
- o Ages 11+

Adventure Party Package: Located in the 50+ Centre for 2 hours. **Maximum of 24 guests (including adults)** (Ages: 6+)

- o Minute-To-Win-It: Love the show? Then this party package is for you! Our host will lead you through games and challenges often seen on the show.
- o Survivor: Team up and compete in theme related games and activities to see what team will come out on top.
- o Comic-Con: Our Birthday Host will lead the group through various games and crafts about all things comic book heroes.
- o Crafts & Games: Looking for a traditional party package? Crafts & Games theme is a traditional style Birthday Party with various games and crafts that are age appropriate.

Youth Room Party: Located in the Youth Room & meeting room (for food) for 2 hrs. Our party host will ensure fun is had by supervising youth room games & activities like: air hockey, foosball, ping pong, video games, etc. **Maximum of 18 guests in total (including adults)**

- o Ages 10-14

We provide: A City of Belleville Program leader to host your party to provide age appropriate party crafts, games and/or sports.

You provide: Food, drinks, birthday cake, candles, knife for cake, plates, napkins, cutlery, loot bags, etc.

For safety purposes: Parents are required to bring the attached emergency contact forms for each child participating at the party. We suggest including them in your invitations.

Room rental times are only for the times specified on the party package details form - no earlier than 10 minutes prior admittance or longer stays are permitted.

Pool Party Packages

The "Pool Admissions Policy" applies to these parties. Please review to ensure you have adequate Child to Adult ratios for in the pool.

Public Swim Package: 2 hours in the pool classroom and 1 hour in the public swim where all 3 pools are available to use. There is a \$3 per swimmer fee for this package OR purchase a pass package and save. **Maximum of 24 swimmers.**

- Saturday 11:00am - 2:00pm
- Sunday 11:00am - 2:00pm
- Sunday 2:00pm - 5:00pm

Private Pool Package: 1 hour and a half in the pool classroom and 1 hour in ½ the main pool, the therapy pool or the preschool pool. **Maximum of 24 swimmers.**

- Saturday 1:30pm - 4:00pm (Therapy Pool)
- Saturday 4:00 – 6:30pm (Main Pool)

For safety purposes: Parents are required to bring the attached emergency contact forms for each child participating at the party. We suggest including them in your invitations.

Room rental times are only for the time specified on the party package details form - no earlier than 10 minutes prior admittance or longer stays are permitted.





BELLEVILLE RECREATION, CULTURE & COMMUNITY SERVICES DEPARTMENT

CONDITIONS OF USE FOR BIRTHDAY PARTY BOOKINGS

The participants/spectators of the aforementioned program, while in the facility, shall be under the direct supervision of the person signing this contract on behalf of the LICENSEE. This person shall be responsible for the observance of the following policies:

1. The LICENSEE shall be responsible for all damages resulting from injury or loss of life to any person or persons attending at our participating in its use, and also for all damage to facilities, equipment and services resulting from the use thereof by the LICENSEE, its agents, or persons attending at or participating in its use.
2. The LICENSEE shall keep indemnified and save harmless the City of Belleville from all claims, actions, suits, demands, judgments, executions, liens and costs in connection therewith arising out of or resulting from damage to any person or persons, private property, or belongings as well as the facilities, equipment and services referred to herein.
3. **The facility shall be used only for the date and hours, and specific program stated on the attached agreement/ receipt. If you go beyond the time specified in this agreement, your group will be responsible for the additional rental and staff expenses incurred.**
4. Absolutely no alcoholic beverages or illegal drugs are permitted on facility property, including dressing rooms, without the written consent of the City of Belleville and the appropriate provincial government license.
5. NO SMOKING. There is absolutely no smoking permitted within the facility as per By-Law #2002-118 as approved by the Corporation of the City of Belleville.
6. Games of chance or gambling in any form is strictly forbidden, unless the necessary permits are obtained in compliance with all appropriate Government regulations. The LICENSEE shall not conduct lotteries, 50/50 draws, giveaways, or any other such contest or competition on or in the facility without the permission of the City of Belleville. In all such cases a permit must be obtained and presented to the City of Belleville.
7. **Cancellations made within 10 or more working days prior to the event, will be subject to a \$15 administration fee. Cancellations made within 5-9 working days, will be subject to a 25% administration fee. In case of "No Show" or cancellation under five (5) working days, no refund will be allowed.**
9. LICENSEE shall comply with all applicable Government regulations relevant to their program.
10. This contract is not transferable and does not constitute nor shall it be interpreted to constitute any partnership between the LICENSEE and the City of Belleville.
11. The City of Belleville maintains the right to cancel any agreement if facilities are misused or regulations are not enforced.
12. Facility users shall set up and dismantle the chairs and tables required for their program.
13. The LICENSEE must clean up and dispose of all litter resulting from their event. If this is not completed, a clean-up fee of \$40.00 will be charged.
14. The LICENSEE shall keep indemnified and save harmless the MANAGEMENT from any responsibility or costs resulting from delays, deterrents or cancellations of the event/show which are a result of: strikes, picket lines or other union actions; Acts of God; major mechanical and electrical failures which are beyond the control of the MANAGEMENT.
15. Only indoor footwear is permitted in the room.
16. Anyone under the age of 10 must have adult supervision while in the building.
17. Please leave all personal belongings in the lockers provided in the change rooms. Also locks are not provided so please bring a lock to secure all personal belongings.
18. Only members registered with your group should be permitted into the rented spaces during rental.

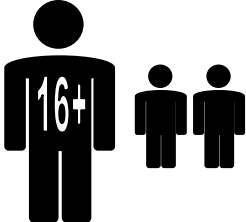
I, the Licensee (_____) agree that I have read and agree with the above listed regulations.
PRINT NAME

Signature

Date

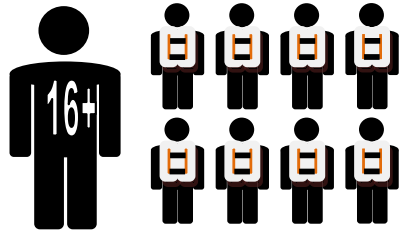
City of Belleville - POOL ADMISSIONS POLICY

CHILDREN 6 YEARS OF AGE* OR YOUNGER & CHILDREN 7-9 YRS UNABLE TO PASS FACILITY SWIM TEST



1 ADULT FOR EVERY 2 CHILDREN

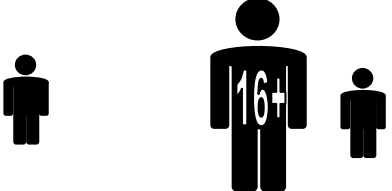
OR



1 ADULT FOR UP TO 8 CHILDREN WEARING PFDs

*May swim in deep end if swim test is passed, and parent is within arms reach

CHILD REQUESTS A FACILITY SWIM TEST: 2 WIDTHS OF MAIN POOL (approx. 40m)



7-9 YEARS
✓ TEST=SWIM ALONE
PARENT MUST REMAIN IN BUILDING → GREEN BAND

7-9 YEARS
X TEST=SWIM WITH ADULT → RED BAND

CHILDREN 10 OR OLDER MAY SWIM ALONE



- All **NON-SWIMMERS** must remain in the shallow end. Flotation devices are not allowed in the deep end.
- Any child under 7 years must have a parent/guardian within arms' reach at ALL times.
- Children between the ages of **7-9 years must pass the facility swim test** – otherwise, they are required to have a parent/guardian within arms' reach.
- Children between the ages of 7-9 years, who can pass the facility swim test, require a parent/guardian to remain in the facility at all times. All rental groups are responsible for having Emergency contact information for all participants. (forms provided)
- Any **child swimming alone in the facility** must be a minimum of 10 years of age.
- All swimmers will be required to wear a coloured wristband (red, yellow, green) while swimming, as outlined in diagrams above.

POOL FEATURES AND AGE GUIDELINES		
MAIN POOL	THERAPY POOL	PRESCHOOL POOL
25mx22m (8 lane pool)	10mx12m (with 2- 10m long lanes)	10mx5m
1m diving board	10 therapy jets in a seated area	Splash features
wheelchair ramp entry	Ramp & stair entry	Beach entry
Depths: 2.13m to 3.6 m	Depths: 0.914m to 1.35m	Depths: 0 to 0.8m
Max. Capacity: 210 people	Max. Capacity: 70 people	Max. Capacity: 30 people
Approx. Temperature: 84°F	Approx. Temperature: 92°F	Approx. Temperature: 90°F
Age Appropriate for: 6+	Age Appropriate for: 4+	Age Appropriate for: 0-6yrs

Serious Medical Conditions: Those with serious medical conditions should be accompanied by an individual knowledgeable of their condition and responsible for their direct supervision.

What to wear? Proper bathing attire means bathing attire only. Sorry, no street clothes, shoes or undergarments.

Pool Fouling: All children not toilet trained must wear an article of clothing that will keep fecal matter contained in the event of a fouling.

Online Registration

Register online for your favorite activities and programs and start your program today!

The City's Recreation, Culture & Community Services Department will be kicking off the spring & summer season with staggered registration.

Registration for:

Spring & Summer Recreation Programs for:

- City Taxpayers: Monday, March 19, 2018
- Non-City Taxpayers: Thursday, March 22, 2018

Spring & Summer Aquatic Programs for:

- City Taxpayers: Monday, March 26, 2018
- Non-City Taxpayers: Thursday, March 29, 2018

Summer Camp Programs:

- City Taxpayers: Monday, April 9, 2018
- Non-City Taxpayers: Thursday, April 12, 2018

Registration will kick off at 8:30am on each of the above dates and can be done in person at 265 Cannifton Road, online or by phone when speaking directly to a customer service representative.

For further information, visit the QSWC website at www.qswc.ca or call 613-966-4632.

265 Cannifton Road, Belleville ON K8N 4V8

Tel: 613-966-4632 TTY: 613-771-9781

prgeneral@city.belleville.on.ca www.qswc.ca



March 13, 2018



REGISTER ONLINE

To register online go to **REC ONLINE** on the Quinte Sports & Wellness Centre at www.qswc.ca or visit <https://onlineca.activecommunities.com/Belleville/Start/Start.asp>

Click Login at the top of the screen and enter in your information.

NAME

MY LOGIN ID:

MY PIN:

Keep your information in a secure location.

WE ARE PLAYING AT THE



To keep your child(ren) safe, the City of Belleville Recreation Staff requires the following information:

Child's Name	
Child's Age	
Home Phone #	
Emergency contact information during Party Hours	
Contact Name:	
Phone #	
Medical Conditions:	
Any other information the staff should be aware of:	

WE ARE PLAYING AT THE



To keep your child(ren) safe, the City of Belleville Recreation Staff requires the following information:

Child's Name	
Child's Age	
Home Phone #	
Emergency contact information during Party Hours	
Contact Name:	
Phone #	
Medical Conditions:	
Any other information the staff should be aware of:	

WE ARE PLAYING AT THE



To keep your child(ren) safe, the City of Belleville Recreation Staff requires the following information:

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